

Minutes

Brooks Free Library Board of Trustees

Wednesday, June 8, 2016
Thornton Room, Brooks Free Library
739 Main Street, Harwich, Ma 02645

Call to Order: The meeting was called to order by Chair Mary Warde at 7:15 P.M. Present were JoAnne Brown, Joan McCarty, William Crowell, Ann Emerson, Mary Warde, Jeannie Wheeler, Library Director Virginia Hewitt. Kathleen Remillard was absent.

Approval of Minutes: Joan McCarty made a motion to approve the May 11, 2016 minutes as written, Jeannie seconded and the vote to approve was unanimous.

Reports:

Library Director: see report

The Board discussed our hiring practices regarding medical physicals.

Friends of the Brooks Free Library:

The Library staff and Friends Board are hosting a Volunteer Appreciation Celebration on Thursday, June 16th at 10:00. JoAnne and Jeannie will attend to represent the Trustees.

Correspondence:

We received notice from the State that the change in the wording of the Town Charter now reflects our authority regarding hiring staff for the Library.

Old Business:

Sean Libby will over-see the CPC-funded exterior project. Bob Caffarelli will over-see the contract process with McGinley-Kalsow.

New Business:

Joan made a motion to accept donations – see attached. Jeannie seconded the motion and the vote to accept was unanimous.

Jeannie made a motion to approve the View Finders Camera Club meeting room request on the dates requested in the attached request with the same restrictions as before regarding parking. Joan seconded and the vote to approve was unanimous.

Reorganization of the Board:

Jeannie made a motion that we continue in the same roles as the last year. Bill seconded and the vote to approve was unanimous. Payroll and bill signing authority will remain the same.

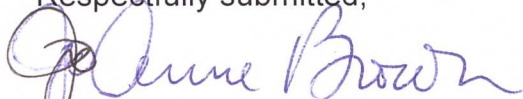
Upcoming Meetings:

The Next Trustees Meeting is Monday, July 13th, 2016 @ 7:00 P.M. (Brooks Free Library)

Adjournment:

Bill made a motion to adjourn the meeting. Jeannie seconded and the vote to approve was unanimous. The meeting adjourned at 8:10 P.M.

Respectfully submitted,



JoAnne Brown